



ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED
(A State Government Undertaking)

REQUEST FOR PROPOSAL

Zone-wise Empanelment and appointment of manufacturers / Traders for supply of 15 Kg Non-Woven Carry Bags as per the specifications indicated in the tender schedule for distribution of rice at the doorstep of card holders under PDS through AP e-Konugolu platform

Head. Office: 10-152/1, Sri Sai Towers,
Bandar Road, Kanuru, Vijayawada – 520007
Phone Nos: 0866-2551912 Fax No: 0866-2551913
Web site: www.apscscl.in

**1.1 ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED
(A STATE GOVERNMENT UNDERTAKING)**

Head Office:10-152/1, Sri Sai Towers,
Ashok Nagar, Bandar Road, Kanuru, Vijayawada - 520007

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TENDER DETAILS

Sl. No	Item	Description
1	Department Name	Andhra Pradesh State Civil Supplies Corporation Ltd.,
2	Circle/District	All districts in Andhra Pradesh
3	Tender Number	Tender Reference Lr.No.PDS.3/32/Carry Bags (15 Kg)/MDU/2020, Dated: / 09/2020.
4	Tender Subject	Zone wise Empanelment and appointment of manufacturers/Traders for supply of 15 Kg Non-Woven Carry Bags as per specifications indicated in the tender schedule for distribution of rice at the doorstep of card holders under PDS through AP e-Konugolu platform.
5	Period of Contract	As given in the tender schedule
6	Form of Contract	Price Quoted
7	Tender Type	Open
8	Tender Category	Products
9	EMD	As per Annexure-I
10	EMD - Mode of Payment	The EMD shall be transferred through Net Banking/NEFT/Direct Debit Facility through Debit or Credit Card/ RTGS through system generated Challan. The details shall be entered while submitting the technical tender in e-konugolu portal.
11	Volume of Work	Supply of 0.52 Crores of 15 Kgs Non-Woven Carry bags. District Wise Requirement is as indicated in Tender Document at Annexure - I
12	No. of Schedules	(3) Zone-wise
13	Bid validity	30 days from the date of opening of bids on the e-konugolu platform.
14	Contract Period	1 Year
15	Transaction Fee (Non - Refundable)	Transaction fee: All the participating bidders who submit the bids have to pay <ol style="list-style-type: none"> An amount@ 0.03% (plus GST) of their final bid value online with a cap of Rs. 10,000/- for quoted value of purchase up to Rs.50 crores (or) An amount of Rs.25000/- if the purchase value is above Rs.50 crores plus GST applicable on

		<p>transaction fee through online in favor of MD, APTS. The amount payable to APTS is nonrefundable.</p> <p>Corpus Fund: Successful bidder shall pay corpus fund to APTS</p> <p>a. An amount @ 0.04% of the contract value with a cap of Rs.10,000/- (Rupees Ten Thousand Only) for contract value up to Rs.50 Crores (or)</p> <p>b. An amount of Rs.25,000/- (Rupees Twenty-Five Thousand Only) for the contract value above Rs.50 Crores to sustain e-procurement initiatives, Research and Development of software application for automation for processes in user departments.</p>
16	Transaction Fee Payable to	Andhra Pradesh Technology Services Ltd, Vijayawada online payment only
17	Document upload end date	07.09.2020 at 05.00 P.M
18	EMD end date	07.09.2020 at 05.00 P.M
19	Auction start date and time	09.09.2020 from 11: 00 A.M.
20	Place of Tender Opening	Head Office:10-152/1, Sri Sai Towers, Ashok Nagar, Bandar Road, Kanuru, Vijayawada - 520007
21	Tender Inviting / Opening Authority	Vice Chairman and Managing Director (VC&MD), AP State Civil Supplies Corporation Limited or any officer authorized by VC & MD.
22	Address	Head Office:10-152/1, Sri Sai Towers, Ashok Nagar, Bandar Road, Kanuru, Vijayawada - 520007
23	Contact Details/ Telephone, E-Mail ID	Asst Manager (PDS) Mobile No: 7702003524, Land Line phone: +91-866-2551912, e-mail ID : pdsho.apscsc@ap.gov.in
24	Procedure for document submission	<p>The bidder shall submit his documents to the tender on e-konugolu platform at https://konugolu.ap.gov.in by following the procedure given below:</p> <p>1. The bidder would be required to register on the e-konugolu market place https://konugolu.ap.gov.in.</p> <p>2. The bidders shall submit their eligibility and qualification documents, Technical bid, in the online standard formats displayed in e-konugolu web site. The bidders shall upload the scanned copies of</p>

all the relevant certificates, documents etc., in support of their eligibility criteria/ technical bids and other certificate/documents in the e-konugolu web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness / authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the submission of documents as per the tender notice.

Registration with e-konugolu platform:

For registration and online submission, bidders may contact Help Desk of e-konugolu platform, <https://konugolu.ap.gov.in>.

Digital Certificate authentication: -

The bidder shall authenticate with his Digital Certificate for submitting the documents electronically on e-konugolu platform and the documents not authenticated by digital certificate of the bidder will not be accepted on the e-konugolu platform.

For obtaining Digital Signature Certificate, you may please contact Registration Authorities of any Certifying Authority in India. The Lists of CAs are available by clicking the link <https://tender.approcurement.gov.in/digital-signature.html#>

Deactivation of Bidders:

The bidders found defaulting in submission of eligible documents online on or before 07.09.2020 at 5 P.M will not be accepted by the AP e-konugolu platform.

Tender Document:

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender

		<p>document and seek clarification for any doubt from the Tender Inviting Authority. Any offline submission of the tender document shall not be considered.</p> <p>The bidder has to keep track of any changes by viewing the addendum / Corrigenda issued by the Tender Inviting Authority on time-to- time basis in the e-konugolu platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.</p> <p>Online Submission Acknowledgement:</p> <p>The bidder should complete all the processes and steps required for online submission. The system will generate an acknowledgement with unique submission number after completing all the prescribed steps and processes by the bidder. Users may also note that for which an acknowledgement is not generated by the e-konugolu system are treated as invalid or not saved in the system. Such invalid submissions are not made available to the Tender inviting Authority for processing the bids. The Government of AP and M/s APTS is not responsible for incomplete bid submission by users.</p>
25	General Terms and Conditions	<p>Other terms and conditions as embodied in the Tender Documents. Any clarifications can be referred to by e-mail: pdsho.apscsc@ap.gov.in</p>

VC & MANAGING DIRECTOR

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Zone-wise Empanelment and appointment of manufacturers/Traders for supply of 15 Kg Non-Woven Carry Bags as per the specifications indicated in the tender schedule for distribution of rice at the doorstep of card holders under PDS through AP e-Konugolu platform

Andhra Pradesh State Civil Supplies Corporation Limited is registered under Companies Act, 1956 and amendments issued from time to time, having its Head Office at :10-152/1, Sri Sai Towers, Ashok Nagar, Kanuru, Bandar Road, Vijayawada-520007 has invited participation in e-auction on ap konugolu e- auction Platform from the registered manufacturers for supply of 15 Kg Non-Woven Carry Bags for distribution of rice at the doorstep of card holders under PDS to the designated MLS Points of APSCSCL. The procedure for enrolment, registration and terms and conditions under the e-Auction mode for supply of 15 Kg Non-Woven Carry Bags is detailed in the RFP.

Interested Tenderers may visit websites <https://konugolu.ap.gov.in> and www.apscscl.in to view and download tender documents at free of cost.

In order to participate in the tender, the tenderers shall register in <https://konugolu.ap.gov.in> and shall obtain Digital Signature Certificates from any other Certifying Registration Authority in India.

1.SCOPE OF WORK:-

1.1.Andhra Pradesh State Civil Supplies Corporation Ltd. Vijayawada (hereinafter referred to as Corporation or through its abbreviation APSCSCL) invites applications for empanelment from the manufacturers/traders for supply of 15 Kg Non-Woven Carry Bags for distribution of rice at the doorstep of card holders under PDS to the designated MLS Points of APSCSCL as per the detailed specifications mentioned in RFP.

1.2. The APSCSCL has decided to follow e-auction mode for inviting bids from eligible manufacturers/traders of Non-Woven Carry Bags as per the eligibility criteria mentioned in Section-2.

1.3.In order to facilitate manufacturers of Non-Woven Carry Bags to participate in e-auction process, Registration with <https://konugolu.ap.gov.in> is mandatory. The procedure for registration is detailed in Section 3.

1.4 The APSCSCL has invited applications from the eligible bidders (also called as Manufacturers/traders of Non Woven Carry Bags) for enrolment as registered processors for for supply of 15 Kg Non-Woven Carry Bags and delivering it to the MLS points of APSCSCL across the state of Andhra Pradesh. The procedure for enrolment and registration of Manufacturers/traders of Non Woven Carry Bags, terms and conditions is detailed below. Some of the clauses to these terms & conditions may be amended if

necessary, prior to the conduct of e-Auction. Details of such amendments will be uploaded in the website www.apscscl.in for the information of participants.

1.5 The inspection and evaluation of samples will be carried out in accordance with specified quality parameters as per the procedure stipulated in section-9 & 10

1.6. The Base Price for 15 Kg Non-Woven Carry Bags per Bag (inclusive of GST, duties, taxes, transportation/freight charges) is Rs. 24/- (Rs. Twenty Four only)

1.7. The Tenderer should quote for the lowest rate per bag (15 Kg Non-Woven Carry Bag) in Indian Rupee with maximum base rate fixed at Rs. 24/- inclusive of GST, all duties and taxes applicable, transportation costs, freight charges etc., during the e reverse auction.

1.8. After satisfactory supply of the tendered items by the successful bidder within the stipulated time, payment will be released by APSCSCL to the suppliers on submission of Original bills along with required documents as per the procedure stipulated in Section-12 to the respective account of the suppliers by electronic fund transfer.

1.9. The participation is Zone wise and the prospective Tenderer can register for all the Districts. The list of Zone wise requirement of 15 Kg Non Woven Carry Bags is detailed in Annexure-I. The quantities indicated in respect of each district may vary depending upon the requirement and demand as indented by the department from time to time.

2. ELIGIBILITY / PREQUALIFICATION CONDITIONS.

2.1 The applicant shall own or should have possession of leased Manufacturing Unit with a manufacturing capacity and supply of **1,00,000** bags or more per day. If the firm is leased, such lease shall be for minimum period of one year. The lease period shall be valid during the current year. The lease agreement must be duly registered under Registration Act and suitable entries must be incorporated in the revenue record in the name of lessee.

2.2 The Manufacturing Units of Non-Woven Carry Bags should have proper valid license by the concerned authority for manufacturing. The Manufacturing Unit should be a Legal entity (Company, Partnership Firm, One-Person company, Sole Proprietorship)

2.3. The bidder should have minimum three years of experience in manufacturing and supplying of Non-Woven Carry Bags.

2.4. The Manufacturing Unit Should be in operation for at least last three years (FY 2017-18, FY 2018-19 and FY 2019-20) as on the date of submission of tender and average turnover of such bidder during these years should not be less than Rs. 1 Crore per annum

- 2.5. The firm should not be blacklisted either by the APSCSCL or by any Government / Government undertakings
- 2.6. The firm should have a GST number under GSTN/GST Act.
- 2.7. The applicant should have experience of catering to large scale orders and submit at least 3 work orders of more than 1,00,000 Non-Woven Carry Bags each, from the last 3 years (FY 2017-18, FY 2018-19 and 2019-20)
- 2.8. The firm should have the capacity to supply the entire requirement of Non-Woven Carry Bags for the District concerned as per the specifications given by APSCSCL. The supplier shall have required production, process and allied facilities with all the permission from the competent authorities.
- 2.9 The average turnover of the traders for the last three years should not be less than Rs. 1Crore per annum.

3. INSTRUCTIONS FOR SUBMITTING THE TENDER AND DOCUMENTS TO BE FURNISHED ALONGWITH APPLICATION FOR REGISTRATION:

The instructions to be followed for submitting the tender are set out below:

- 3.1. The tenderer shall register with <https://konugolu.ap.gov.in>.
- 3.2. The tenderer shall obtain DSC key with digital encryption certificate from any Certifying Authorities in India.
- 3.3. The Manufacturing Units should have proper valid licence by the concerned authority for manufacturing and storing of Non-Woven Carry Bags. A Copy of Certificate of registration of the bidder's Company / Certificate of Incorporation from Registrar of Companies (ROC), Ministry of Company Affairs, Govt. of India shall be submitted.
- 3.4. Board Resolution duly certified authorizing the person signing the Bid and Bid documents on behalf of the Company.
- 3.5. Deed of Partnership, Copy of the Registration of the Firm with Registrar of Firms; & Memorandum & Articles of Association.
- 3.6. Copy of Udyog Aadhaar Memorandum (UAM) or Copy of Entrepreneur Memorandum-II (EM)
- 3.7. Copy of Factory License
- 3.8. Copy of 1 biggest (in terms of volume of supply) work orders for each of the last three years (FY 2017-18, FY 2018-19 and 2019-20)
- 3.9. Turnover Certificate from Chartered Accountant as per the format provided in *Annexure 3 - Format for Turnover Certificate*
- 3.10. Audited / Provisional (2019-20) Financial Statements specifically including Balance Sheet, Profit & Loss A/c and Cash Flow Statement for last 3 years financial years (FY 2017-18, FY 2018-19 and 2019-20)
- 3.11. Income Tax Returns (FY 2017-18 & FY 2018-19)

- 3.12. Affidavit on non-judicial stamp paper worth Rs. 100/- that the bidder is not blacklisted either by APSCSCL or by any other Government undertakings in the format given in *Annexure 4 - Affidavit* duly signed by the authorized signatory
- 3.13. In case of partnership firm or Co-operative or Corporate, the dall Processing Units should furnish a copy of the partnership deed or byelaw or Memorandum of Associations and Articles of Association as the case may be. In case of partnership firms the share holding pattern should be duly certified by the Chartered Accountant along with details of name, age, education and experience of the partners. In case of Co operative/corporate body copy of letter of authorization to the Chief Executive or the authorized person to register and participate in the e-procurement/tender process should be furnished. In case of leased firm, a copy of the lease deed document shall be furnished.
- 3.14. The firm should furnish letter of authority or power of attorney for having authorized the person to sign the documents on behalf of firm or society or corporate body. Attestation of signature of such authorized signatory from the bank where the firm is having its account is essential.
- 3.15. Copy of GSTIN
- 3.16. Copy of PAN
- 3.17. Copy of Work Orders (and/or)
- 3.18. Copy of First & Last Invoice
- 3.19. The address proof of the authorized signatory viz., Pan Card/copy of pass port / electricity bill/ voter ID proof should be submitted along with the application. The address proof in respect of the firm shall be either certificate of registration or certificate of incorporation issued by the concerned authority.
- 3.20. Bank account details of firm along with IFSC code, Branch details, address shall be furnished in the letterhead of the firm and certified by the concerned banker.
- 3.21. The application form mentioned in Annexure-5 shall be filled, signed and submitted.
- 3.22. The RFP document shall be signed and submitted along with tender in confirmation that the tenderer is aware and understood all the terms and conditions of this tender document.

4. EVALUATION OF APPLICATION:

- 4.1. The completed technical tender along with relevant documents and EMD shall be uploaded on e-konugolu portal by 07.09.2020 at 5.00 P.M. Submission of Physical Tender is strictly prohibited.
- 4.2. The applications received after the due date will not be allowed for submission. However, APSCSCL has the right to extend the date of submission of applications subject to uploading circular/corrigendum on such extensions on the website www.apscscl.in as well as e-konugolu portal.
- 4.3. The Corporation will form a team for evaluation of the tenders.
- 4.4. The Corporation evaluates the technical bids based on the documents submitted in the technical tender. After technical qualification, Corporation allows the

successful tenderers to participate in the e-reverse auction to be conducted on <https://konugolu.ap.gov.in>

4.5. The technical tenders without prescribed EMD will summarily be rejected.

5. SCHEDULE OF E-AUCTIONS:

- 5.1. The Corporation will conduct e-reverse auction on <https://konugolu.ap.gov.in/> platform. The e-auction will be conducted district wise and the details are mentioned in Annexure-I. The System time of e-konugolu portal will be considered to start and end the e-auction.
- 5.2. The technically qualified tenderers are eligible to participate in e-reverse auction.
- 5.3. The Corporation organizes the e-reverse auction to the technically qualified tenderers.
- 5.4. Any changes made in the time schedule will be intimated to all the participants by publishing the same in the websites of APSCSCL and e-konugolu website.
- 5.5. The tenderer shall take adequate care and is solely responsible to obtain details of the schedule of e-Auction through the websites in their own interest, rather than depending on other mode of information sources.
- 5.6. The quote shall be in Indian Rupees(Rs).
- 5.7. The Tenderer should quote for the lowest rate per bag (15 Kg Non-Woven Carry Bag) in Indian Rupee with maximum base rate fixed at Rs. 24/- inclusive of GST, all duties and taxes applicable, transportation costs, freight charges etc., during the e reverse auction.
- 5.8. The evaluation and finalization of bids received shall be made on the basis of the lowest price quoted by the bidders per bag (15 Kg Non Woven Carry Bag).
- 5.9. The bids of all bidders who have participated in the e-auction must remain valid for period of (30) days from the date of e-auction.
- 5.10. The minimum tick size shall be Rs.0.20 (Twenty Paise only) per 15 Kg Non Woven Carry Bag.
- 5.11. During an auction session, a bidder may modify his bid downwards to decrease the price less than the base price (Rs.24/- per bag) fixed by the Corporation. This way bidder can modify the bid till the end of e- reverse auction schedule. Bids submitted after the closure of auction will be rejected. No cancellation of Bids shall be allowed during an auction session. The system time of e-konugolu platform will be considered to start and end the e- auction.
- 5.12. However, the auction platform will not allow the bidder to modify his/her bid to decrease the price. In case of such modified bids, the same shall be rejected and the earlier valid bid prevails.
- 5.13. In case of two or more bidders emerge as lowest with identical prices after conclusion of e-auction, bidder who puts in his/her bid first on e-auction platform gets priority and considered as lowest.
- 5.14. The bids submitted after the closing time of e-auction will be rejected by the system.

- 5.15. Any increase or decrease of taxes, duties, levies and other such payments shall be to the account of the Tenderer and the Corporation will not consider any request of enhancement in this regard.
- 5.16. The registered tenderers shall not be intimated individually regarding the e-auctions; however, the registered tenderers may contact, APSCSCL office located at Vijayawada for obtaining details of schedule of e-auctions.
- 5.17. The results of the e-Auction as approved by APSCSCL are binding on all bidders. Any requests for cancellation of bids received either during the auction session or after the conclusion of an auction session shall not be accepted. Failure to accept the contract by the successful tenderer shall result in the forfeiture of the EMD and blacklisting from further participation in the e-auctions for a period of three years. The decision of the VC& Managing Director, APSCSCL in this regard will be final.
- 5.18. Any bid placed using the bidders username and the password shall be deemed to be an unconditional binding of the bidder to whom such user ID and the password has been allotted by e-konugolu, inter-alia, for the purpose of the e-auction and the bidder shall be solely and fully responsible for all the activities that occur under such user ID and password. The user is therefore advised to check the user ID and the password before the e-auction and is advised not to reveal it to anyone else to prevent misuse of the same. It is further suggested that the tenderers are requested to change the password frequently to protect from misuse.
- 5.19. APSCSCL shall not be responsible for any failure of power, Network, Server, Bandwidth problems, Hosting Server, Internet Connectivity, ISP or otherwise or the slowness to access ekonugolu Platform. In case if e-auctions cannot be held on scheduled date due to Server problems, the same will be rescheduled and will be held on alternative day, the details of such date/supplier will be notified in the website of APSCSCL and e procurement.
- 5.20. The Invitation of Bids, the terms and conditions of the e-auction, Bid of the Successful bidder, Letter / Email Confirmation / Acceptance issued by the APSCSCL to the successful bidder along with any amendment issued prior to signing of contract shall constitute the Contract between the Corporation and the tenderer.
- 5.21. The successful Tenderer will be intimated the acceptance of his tender by a letter /email. The Corporation reserves the right to reject any or all the tenders without assigning any reasons.
- 5.22. In case of any clear indication of cartelization, the Corporation shall reject the tender(s), and forfeit the EMD.
- 5.23. If the information given by the Tenderer in the tender Document and its Annexure/Appendices is found to be false/incorrect at any stage, the Corporation shall have the right to disqualify/summarily terminate the contract, without prejudice to any other rights that the Corporation may have under the Contract and law.

- 5.24. The Corporation reserves the right to claim from the tenderer/bidder any amount of tax, interest, penalty and litigation cost, if any, that may be incurred in future due to GST reporting/compliance mistake(s) on the part of the service provider.

6. EARNEST MONEY:-

- 6.1. Each tenderer need to deposit EMD prescribed in the Annexure-I along with technical bid. The EMD shall be transferred through Net Banking/NEFT/Direct Debit Facility through Debit or Credit Card/ RTGS through system generated challan. The details shall be entered while submitting the technical tender in e-konugolu portal.
- 6.2. The Tenderer shall be permitted to bid on the express condition that in case he/she modifies his offer, or terms & conditions thereof, after submitting his tender, for any reason whatsoever during the tender process, the Earnest Money deposited by the tenderer shall stand forfeited, without prejudice to any other rights and remedies of the Corporation under the contract and law, and the Tenderer will be liable for any loss suffered by the Corporation on account of its withdrawal/modification etc besides forfeiture of EMD. The tenderer will also be debarred from participating in any other Tender with the Corporation for a period of three years.
- 6.3. The Earnest Money will be returned to all unsuccessful Tenderers within a period of (15) fifteen days from the date of issue of the acceptance letter to the successful tenderer and after furnishing the Security Deposit. However in case, the tenderer is disqualified during technical evaluation, the Earnest money will be refunded within (15) fifteen days of technical disqualification of the tenderer. No interest shall be payable on Earnest Money, in any case.

7. SECURITY DEPOSIT

- 7.1. The successful bidder upon receipt of communication regarding acceptance of bid shall arrange Security Deposit 10% on the total value of the Non woven carry bags within 3 (Three) working days by way of electronic fund transfer to the bank account of AP State Civil Supplies Corporation Limited.
- 7.2. The EMD already paid will be converted to Security Deposit and will be released only after successful completion of the contract.
- 7.3. In the event of the Tenderer's failure, after the communication of acceptance of the tender by the Corporation within the due date, his/her contract shall be summarily terminated besides forfeiture of the Earnest Money and the Corporation shall proceed for appointment of another supplier.

- 7.4. Any losses or damages arising out of and incurred by the Corporation by such conduct of the tenderer will be recovered from them, without prejudice to any other rights and remedies of the Corporation under the Contract and Law. The tenderer will also be debarred from participating in any future tenders of the Corporation for a period of three years.
- 7.5. The Security Deposit and EMD furnished by the qualified Manufacturer/Traders will be returned on request upon completion of the contract period or the extended period, if any, subject to satisfactory performance or execution of the contract as per the Terms and Conditions of Tender.
- 7.6. No interest shall be given on the security deposit to the Manufacturer/Traders.

8. ORDER FOR SUPPLIES

- 8.1. The short listed suppliers who qualify in e-auction for each destination will be issued with supply orders/indents by Corporation. The supply order to the supplier will be issued subject to payment of prescribed security deposit with the APSCSCL account.
- 8.2. The Corporation does not guarantee the minimum quantity, which will be ordered. It reserves the right to order for only such quantity as may be necessary or required by the respective district and the qualified supplier is bound to supply the ordered quantity at the designated MLS Points spread across the concerned district.
- 8.3. Quantities supplied in excess of the quantity specified in the supply order will not be paid for. Supply of required quantity should be as indented by the Corporation at his sole discretion may place Supply orders/indents by LETTER/E-MAIL. The successful qualified supplier is bound to honor such indents and shall arrange to supply requisite quantity of 15 Kg Non Woven Carry Bags to the designated MLS Points. The supply of consignment ordered shall be delivered in accordance with the supply order/indent. The ordered quantity of 15 Kg Non Woven Carry Bags as per specifications prescribed should be delivered within 60 days at the APSCSCL MLS Points of the concerned district of AP State from the date of final supply order issued by the Corporation.
- 8.4. The suppliers are required to enter into an agreement on Rs100/- non-judicial stamp paper to fulfill the contractual obligations as specified by the APSCSCL within 3 days. Deposit of SD (Security Deposit) should be with APSCSCL. Agreement with alterations to clauses of the agreement will not be accepted and will be deemed as non-submission of agreement and violation of the terms and conditions of Tender. The successful bidder shall furnish sample of Non Woven Carry Bags at the time of entering into Agreement.
- 8.5. Violation of any of the Clause/Clauses of the Agreement shall be deemed as violation of Terms and Conditions of Tender.
- 8.6. Security Deposit furnished by the qualified suppliers will be returned on request upon completion of the contract period or the extended period, if any, subject to satisfactory performance or execution of the contract as per the Terms and Conditions of Tender.

- 8.7. Non acceptance of supply order / indents within 2 days of declaration of e-auction results will amount to forfeiture of EMD (margin money) deposited along with blacklisting from participating in the subsequent e-auctions for a period of three years.
- 8.8. Default in supplies either wholly or partly on account of quality or quantity or delay in supply will result in forfeiture of security deposit and EMD (margin money).
- 8.9. Forfeiture of EMD/Security Deposit and criminal action shall be initiated if found at any time of contract period that the successful bidder has colluded or partnered with any blacklisted firm.
- 8.10. At any stage of supplies under the scheme; if it is noticed that the supplies are not in conformity with the specifications prescribed, such materials are liable to be rejected and qualified supplier will be called upon to make good the same. In the event of qualified supplier failing to make good the rejected stocks, the security Deposit and EMD (margin money) furnished by the qualified supplier shall be forfeited and Corporation is entitled to collect liquidated damages if any from the tender for his failure to comply with the terms and conditions of the tender.
- 8.11. In case of non-supply of stocks within the specified time limits as per supply order/indent, Corporation is at liberty to purchase the item from other alternative sources or initiate Re e-auction and recover the difference of cost from the supplier who has defaulted.
- 8.12. E-konugolu portal is acting only as a service provider for this e-auction and shall not be a party to the contract between the Seller and the Buyer subsequent to this e-auction. By bidding in this e-auction, a bidder acknowledges that E-konugolu portal shall not be held responsible for any loss that he/she/they may suffer as a consequence to this e-auction.
- 8.13. E-konugolu portal will be providing e-Auction platform for the purpose of price discovery. It shall not take any responsibility whatsoever in connection with any disputes that may arise during the tenure of the tender/contract. Both seller and buyer shall completely absolve E-konugolu portal for any consequences resulting out of this tender and further any disputes between buyer and seller shall have to be resolved by them as per Clause 22 below.

9. QUALITY / QUANTITY ASSURANCE & PENALTIES

- 9.1. Manufacturer/Traders should have the requisite in-house manufacturing & testing facilities for all the tests except that for conducting tests for compliance to UV stability requirements.
- 9.2. The supplied Non-Woven Carry Bags shall conform to the specifications / quality standard approved or prescribed by APSCSC in this tender document

- (Annexure 2). Compliance with these specification / quality standards is mandatory and any deviations shall not be permitted under any circumstance
- 9.3. The conformity of the lot to the requirements of the specifications shall be determined on the basis of the test carried out on the samples selected from it.
- 9.4. The Corporation or its authorized representative shall have the right to inspect or get tested the Non-Woven Carry Bags through third party inspection / testing agency authorized by APSCSCL.
- 9.5. If the aforesaid quality & quantity parameters as per the Purchase Order are not adhered to, then a penalty equivalent to the deduction of minimum 2% of that particular Purchase Order, or as decided by the competent authority will be deducted.

10. ASSAYING

- 10.1. The samples furnished by the tenderer will be analyzed by technical team of APSCSCL/ Reputed Laboratory authorized by APSCSCL. The Corporation reserves the right to disqualify any tender, which is not in accordance with Technical bid i.e. "Specifications and Commercial Offer".
- 10.2. The Pre dispatch and Post dispatch tests will be conducted by the assaying agencies appointed by the APSCSCL.
- 10.3. The Supplier shall, on his own and at his cost, offer the stock of Non-Woven Carry bags of 15 Kg from the identified batch marked before delivery at the loading point for inspection and certification in accordance with quality parameters as specified in Clause 6. above, from any of the accredited laboratories.
- 10.4. APSCSCL/ authorized representative from appointed agency may randomly collect the samples at the supplier's premises and get the samples tested in any of the accredited laboratories independently before the delivery of the bags. The quality of Non-Woven Carry bags of 15Kg will be evaluated based on specified quality parameters. The results of such testing will be final and binding on the suppliers. The stocks which are confirmed to the specified parameters can be loaded into the vehicle.
- 10.5. Suppliers shall note that the cost of assaying will be borne by them if the sample fails in the test and such costs will be deducted while making the payment for

supplies made. However, if the test results of the sample are as per the specifications, the APSCSC will incur the cost of assaying.

- 10.6. Consignment will be unloaded at the designated godown during working hours only i.e. between 10 AM and 5 PM. On arrival of the consignment the concerned officer of APSCSCL will verify the documents and the assaying report. On confirming the authenticity of the consignment and after being satisfied with the quality of Non-Woven Carry bags of 15 Kg based on the assaying report submitted by the Supplier, Stocks will be unloaded.
- 10.7. In case if the concerned officer of APSCSCL is not satisfied with the quality of Non-Woven Carry bags of 15 Kg supplied then he will draw samples and refer the same for testing immediately after receipt of the stocks.

11. TERMS AND CONDITIONS OF DELIVERY

11.1. The successful bidder shall have to supply the ordered quantity of Non-Woven Carry bags of 15 Kg as per the specifications prescribed within the specified time limit against the supply order issued by the Corporation. Supplier shall obtain the details of quantity from the APSCSC Ltd, Head Office.

11.2. Corporation may, if need be, undertake pre dispatch inspection of stock by technical staff or appoint any other agency (Quality Certification) for that purpose at the supplier's premises.

11.3. Supplier shall furnish a daily report for the stocks delivered to the designated locations to the District officer and the head office through email.

11.4. The successful suppliers should take adequate precautions to prevent damage or deterioration to Non-Woven Carry bags of 15Kg during storage and transportation. He should also insure the stock during transit at his cost.

11.5. The successful suppliers should deliver the Non-Woven Carry bags of 15 Kg to the designated/storage place at his cost as per the supply order / indent issued by APSCSCL. The supplier will be provided login id and password and the supplier shall enter the details of dispatches in the Supplier Module designed by TCS for APSCSCL.

12. TERMS OF PAYMENT

12.1 After satisfactory supply of the tendered items by the Successful Bidder within the stipulated time, Payment will be released by the APSCSCL to the suppliers after submission of bills with relevant documents to the APSCSCL.

As per the procedure stipulated the amount will be transferred to respective account of the suppliers by electronic fund transfer. Advance amount shall not be released to the supplier in middle of supplies to the supplies made during the contract period.

12.2 The payment is processed based on the accepted quantity at the designated location, quality report by the assayer and is subjected to any standard deductions as specified in the purchase order/indent.

12.3 The payment will be made upon submitting the following documents, at the Head Office of APSCSCL for the quantity supplied as per the specification indicated in Annexure 2 duly deducting the penalty for the belated supply, if any.

12.3.1 Commercial bill / Tax Invoice along with one duplicate copy, on the basis of the finalized rates, acknowledged by the District Manager

12.3.2 Assaying reports at the loading point from any accredited laboratories,

12.3.3 Certificate of receipt/ Acknowledgement of stocks by the MLS Point / Buffer Godown Incharges at unloading points.

12.3.4 Any other relevant document/acknowledgment issued by the District Manager

12.4 The payment shall be directly released through Electronic Fund Transfer to the respective Bank Account of the qualified suppliers by the Corporation.

12.5 The VC & Managing Director also reserves the right to recover any dues from the bidder which is found on a later date during the Audit / excess payment after final settlement is made to them. The bidder is liable to pay such dues to the corporation immediately on demand without any dispute / protest.

13. TAXATION

Tax deducted at source (TDS), if applicable, shall be done before making payment to the suppliers as per existing laws in force and the laws time to time amended by the Central/State Governments. The bidders may visit website of Income Tax Department of India for details of Tax Liabilities, Rules, and Procedures etc. The bidders shall have to provide their Permanent Income Tax Number (PAN).

14 . VALIDITY OF OFFER:-

14.1. The offer made by the bidders shall be valid upto one year and further extendable depending on the requirement and on the sole discretion of VC & MD, APSCSCL. Any other validity date from any supplier will not be entertained.

14.2. The Bids of all Bidders who have participated in the e-auction must remain valid for period of (30) days from the date of auction.

15. LETTER OF ACCEPTANCE (LOA):-

15.1. The final acceptance of the auction is entirely vested with APSCSCL which reserves the right to accept or reject any or the entire auction in full or in part. After acceptance of the auction by APSCSCL the Bidder shall have no right to withdraw his auction.

15.2. The auction accepting authority may also reject all auctions for reason such as changes in the scope of conversion, Court Orders, accidents or calamities and unforeseen circumstances.

15.3. After acceptance of the auction, APSCSCL would issue Letter of Acceptance (LOA) only to the Successful Bidder(s). APSCSCL also reserves the right to issue orders to more than one Bidder.

16. EXECUTION OF AGREEMENT:-

The successful tenderer shall execute an agreement for the transportation and supply as per the terms and conditions on a stamp paper of value Rs 100 /- **within (03) three days from the date of remittance of Security Deposit.** In the event of failure to execute the agreement within the time prescribed, the Earnest Money Deposit/Security Deposit amount remitted by the tenderer shall be forfeited. Further the APSCSCL reserves the right to collect the consequential loss, if any sustained from such bidders on account of transport/purchase made through re-tender or in other manners and the bidders are bound to pay the same on demand.

17. CANCELLATION OF AGREEMENT:-

17.1 The supplier, if breaches any condition or clause of the agreement the Corporation is entitled to cancel the agreement and also entitled to demand and recover the loss incurred to it due to such cancellation/termination of the agreement.

17.2 If the Government scheme is closed or partly revised or modified, due to fortuitous decision of State/Central Government or any amendment and the proceedings of purchase is stopped or revised or modified by the Corporation then the agreement will automatically come to an end or partly continues for which supplier is not entitled to demand/receive any type of loss amount or cannot initiate any legal proceedings against APSCSCL.

17.3 The firm shall notify to the Corporation the death/resignation of any of their partners/directors immediately on the occurrence of such an event. On receipt of such notice, the Corporation shall have the right to terminate the Contract

17.4 The Corporation may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier reject the offer in whole or in part. Breach of contract shall include, but shall not be limited to the followings;

17.4.1 The Supplier unable to supply the offered quantity of the Units within prescribed time limit mentioned by APSCSC or

17.4.2 If the Supplier fails to promptly correct the defect in the supplied goods in the time limit given by APSCSC or

17.4.3 If the Supplier fails to perform any other obligation(s) under the Contract or

17.4.4 The Corporation or the Supplier goes bankrupt or goes into liquidation other than for a reconstruction or amalgamation

17.5 Notwithstanding the above, the Corporation may terminate / reject the offer for violation of any law, for any reason of quality of supply; or for any irregularity committed by the bidder or any other like reasons.

17.6 If the Contract is terminated the Supplier shall stop supply immediately.

17.7 In the event of termination of contract by the Corporation on account of breach of any terms and conditions of the contract by the supplier the entire Security Deposit given by the supplier will stand forfeited.

18. TERMINATION OF CONTRACT

If the Contract is cancelled because of any breach by the Supplier, the Corporation has every right to forfeit the Security Deposit. If Security Deposit is not sufficient, the balance amount shall be recovered from the Supplier as per Legal provisions.

19. PENALTY ON DEFAULT/EXTENSION TIME :

19.1 The entire ordered quantity of **Non Woven Carry Bags** should be supplied within the stipulated time. Penalty for late deliveries will be imposed as per the discretion of the VC & Managing Director.

19.2 Supply of stock less than the ordered quantity is not permitted. If the ordered quantity is not supplied in full, the Security Deposit will be forfeited besides blacklisting.

19.3 In the event of failure to supply the ordered quantity, by the successful tenderer(s) within the stipulated time, the VC&MD, APSCSC reserves the right to cancel the orders for the unsupplied quantity and place orders with the remaining supplier(s) for the supply of the said quantity or purchase the unsupplied quantity through limited tender system/e-Auction at the risk and cost of such supplier(s) and such supplier(s) is liable and responsible to make good the financial loss sustained by the Corporation. If the rate is cheaper the benefit will not accrue to the supplier(s).

- 19.4 The Corporation reserves the right to charge penalty as decided by the VC & Managing Director of Corporation or withhold payment for any unsatisfactory stocks supplied by the supplier(s) without prejudices to other rights and the decision of the VC& Managing Director, APSCSC is final and binding on the supplier. The supplier(s) is liable to reimburse/ compensate the Corporation or to third party for any loss, damage, injury, etc caused or arising out of the negligence in supply of low or inferior quality of stocks or any breach of contract.
- 19.5 Not with standing anything contained in the terms and conditions of this tender the VC&MD, APSCSCL is the ultimate authority in deciding the recovery of penalty from the supplier(s) taking into account the stock position and future requirement of supply in the larger interest of the Corporation.
- 19.6 In the event of failure by the tenderer (s) at any stage of tender process, the EMD and Security Deposit or bills of supplied quantity will be forfeited and Corporation may also proceed with blacklisting of the supplier/tenderer.

20. FORECLOSURE

The Corporation reserves the right to foreclose the contract without assigning any reason. In such case the Supplier will not be entitled to any compensation for non-supply or loss of profit or any incidental costs of any kind. Payment shall be made only for supply made and accepted by Corporation up to the date of effect of this procedure.

21.FORCE MAJEURE

The terms and conditions hereof shall be subject to force majeure. Neither the Corporation nor the supplier shall be considered in default in the performance of their respective obligations herein above if such performance is prevented or delayed because of act of God, War, Flood, Hostilities, Revolution, Civil Commotion, Official Strike, Epidemic, Accident or Fire, or because of Law and Order Proclamation, regulation or ordinance of any Govt. of any Subdivision thereof or local authority. The supplier shall be entitled to the benefit of this clause only if he informs in writing of the circumstances amounting to force majeure to the Corporation for each consignment/ dispatch separately within 48 hours of the happening thereof by email and fax immediately followed by a confirmatory letter sent by Regd. Post

Acknowledgment due. In the event of the supplier pleading any ground as constituting force majeure, the opinion of the management of the Corporation on that behalf alone shall prevail and, if in the opinion of the management, the grounds pleaded by the supplier do not amount to force majeure, then supplier shall not be entitled to plead the same and or claim any relief under this clause.

22 RESOLUTION OF DISPUTES

22.1 In case of any disputes relating to this tender including the interpretation of any of the Clause/Clauses of the tender, the matter shall be referred to VC & Managing Director, APSCSC LTD.,

22.2 In case, if disputes are not resolved then, the matter may be referred to Commissioner of Civil Supplies, APSCSC Ltd, Government of Andhra Pradesh who will be the appellate authority.

22.3 In case of any disputes still not resolved and which are relating to supply of Non-Woven Carry bags of 15Kg including the interpretation of any of the Clause/Clauses of this Tender, the matter shall be referred to a sole arbitrator not less than the rank of Secretary to Government of Andhra Pradesh, appointed by the Government. The remuneration for the arbitrator shall be fixed by the Government. The arbitration shall be held in the place where the head office of APSCSCL situated, and the decision of the arbitrator shall be final and binding on both parties to the arbitration. The arbitration will be conducted in accordance with arbitration and conciliation Act, 1996.

22.4 The Supplier shall prefer a demand, if any, in writing to the V.C. & Managing Director for arbitration in respect of any claim under this agreement within three months from the date of termination or completion of the agreement, failing which the demand shall be deemed to have been waived absolutely time barred and the Corporation shall be discharged and released of all liabilities under this agreement in respect of such demand.

22.5 On receipt of a demand from the Supplier within the prescribed time, disputes and differences arising out of or in any way touching or concerning this agreement, except such matters, the decision of which is expressly provided for in the agreement shall be referred to the Arbitration as per Arbitration and Conciliation Act, 1996.

22.6 The Arbitrator(s) shall give separate award in respect of each dispute or difference referred to him.

23 INDEMNITY

The Supplier shall defend, indemnify and hold Buyer harmless during and after the tender against any and all liabilities, damages, claims, fines, penalties, actions, procedures and expenses of any nature arising out of, resulting from any violation of any laws by the Supplier or its punishment or any way connected with the acts, negligence, breach, failure to perform obligations relating to the tender.

24 SUCCESSORS AND ASSIGNS:

This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

25 VOLUME OF WORK:

No definite volume of work to be performed can be guaranteed during the currency of the contract. The Contract, if any, which may arise from this agreement, shall be governed by the terms and conditions of the Contract as set out in the invitation/General Information to the Service Provider and as given in the annexure to this tender. It should be clearly understood that no guarantee is given on the volume of work.

26 WAIVER:

No waiver of any term, provision or condition of this Agreement shall be effective unless in writing, signed by the Party against which such waiver is sought to be enforced, and no such waiver shall be deemed to be or construed as a further or continuing waiver of any such term, provision or condition or as a waiver of any other term, provision or condition of this Agreement, unless specifically so stated in such written waiver.

27 AMENDMENT:

This Agreement may not be amended, changed or modified in any manner except by an instrument in writing signed by a duly authorized representative of each Party. Any Products, services and/or other items provided or performed pursuant to any

type of amendment shall be deemed provided and/or performed based on all applicable provisions of this Agreement. Any Exhibits attached to this Agreement form an integral part of this Agreement and are incorporated in this Agreement by reference.

28 ASSIGNMENT:

Neither Party may assign this Agreement to a third party without the consent of the other expressed in writing.

29 COUNTERPARTS:

This Agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement and shall become effective when originally signed by both of the Parties.

30 INTERPRETATION:

In case of any ambiguity or dispute regarding interpretation of any clause(s) of this tender document, VC & MD, APSCSC's interpretation will be treated as final and binding.

31 INSPECTION OF RECORDS AND PREMISES BY THE CORPORATION

The Supplier shall permit the Corporation to inspect the Supplier's records and premises of Manufacturing unit relating to in relation to the contract and to have them verified by the Corporation, if so, required by the Corporation.

32 GENERAL

APSCSC reserves the right to change any bid condition of any item even after inviting the bids, with prior notification to the bidders. Notwithstanding anything mentioned herein above, the Corporation shall have the discretionary power to amend any clause/s in this document (or) to take any decision on the matter under this document with prior notice to the bidder/s.

33 SPECIFIC CONDITIONS

- a. **BRANDING** - Supplier to print the design as supplied by APSCSCL from time to time

- b. REJECTION - 100% replacement of the rejected bags to be done within 5 working days
- c. PAYMENT TERMS - The payments will be processed once the Invoice is acknowledged and sent by the District officials on subject to the satisfaction of the authorized assaying agency

34 AGREEMENT:

This Agreement, including any exhibits and schedules hereto, contains the entire agreement and understanding between the Parties, and supersedes any and all prior agreements, arrangements and understandings, relating to the subject matter hereof. There are no written or oral agreements, understandings, representations or warranties between the Parties other than those set forth or referred to in this Agreement. No supplement, amendment, alteration, modification or waiver of this Agreement shall be binding unless agreed to in writing by the Parties.

35 JURISDICTION

All Civil suits arising under this agreement should be subject to the jurisdiction of the City Civil Courts where APSCSCL Head Office situated only.

VC & MANAGING DIRECTOR

Annexure - 1

Zone wise requirement of 15 Kg Non Woven Carry Bags along with EMD

Zone	District	Quantity of 15 Kg Bags to Supply (in Nos)	EMD
Zone-1	Srikakulam	291134	5000000
	Vizianagaram	273996	
	Visakhapatnam	429550	
	East Godavari	521706	
	West Godavari	386503	
	Total:	1902889	
Zone-2	Krishna	401134	4000000
	Guntur	475875	
	Prakasam	351785	
	Nellore	298798	
	Total:	1527592	
Zone-3	Kadapa	330547	4000000
	Kurnool	500341	
	Anantapur	510763	
	Chittoor	478693	
	Total:	1820344	

ANNEXURE -2

TECHNICAL SPECIFICATIONS FOR THE NON-WOVEN CARRY BAGS

A. Technical Specifications

S. No	Parameter	Specification for 15 Kg Non Woven Carry Bag	Tolerance
1	GSM	150 g/m ²	± 2%
2	Bag Material	Polypropylene - Minimum 95% (No recycled material)	± 0.5%
3	Stitching Material	Polyster thread	
4	Filler Material	Max 5%	± 0.5%
5	UV Resistance	Ash Content for the UV Stabilized Bags shall be maximum 3%	
6	Breaking Load	Minimum 22.5 Kgs	
7	Dimensions	Width - 15.5 inches	± 5%
		Height - 18 inches	
		Gusset - 5 inches net	
		Loop Handle - 10 inches	
		Loop Depth - 5 inches	
8	Weaving Pattern	Machine Stitched	
9	Stitching Pattern	Parallel Pattern with Double Stitching at the Top. Bottom and Side seams shall be two threads with over lock stitch. 'Zig Zag' shaped stitch with multiple stitches at loop joint. No of stitches per decimeter should be 14.	± 2 stitches per Decimeter
10	Load Bearing Capacity	Dead load as per requirement of bag (15 Kg) is filled inside the bag and the same is freely hanged. The loop handle and bag should withstand the load for 30 minutes	
11	Printing and Art Work	Multi-Colour with Art Work given by APSCSCL. Machine Printing with Offset Ink (No Screen Printing). Colour shade must be uniform across all the batches. Every bag shall be printed with Code number of Manufacturer/Trader at one corner of the bag	
12	Overall Migration	Maximum 60 mg/L; Maximum 10 mg/dm ²	
13	Colour Migration	No colour migrated to the stimulant should be apparent to the naked eye	
14	Testing Procedure	The sample of raw materials and products shall be tested as per the procedure	

B. Packing

- a. Non-Woven Carry Bags shall be delivered as per the specification indicated in Annexure -2
- b. The stocks should be delivered at designated locations within the Districts as per the orders issued by the concerned District Manager / Nodal Officer / Head Office, in good condition as per the specifications, in firm secondary packing.

ANNEXURE -3

FORMAT OF TURNOVER CERTIFICATE

(To be issued on the Letter Head of CA Firm)

This is to certify that the following particular of M/s _____ are true and correct as per the information and explanation provided to us and to the best of our knowledge and belief.

Financial Year	Gross Turnover (INR)
2017 - 18	
2018 - 19	
2019 - 20	

Place:

Signature

Date:

Name and Regn No. of CA Firm

Name and Membership No. member certifying

4 - AFFIDAVIT

Rs. 100/- NON-JUDICIAL STAMP (Notarised)

Bid Ref. No: _____, Dt: _____

SELF DECLARATION

Certified that _____ / the firm / company / partnership or any other firm / company in which the bidder is a partner / shareholder has not been blacklisted / debarred / delisted from participating in bids / contracts on the date of opening of the bid either in individual capacity of the proprietor or in any firm / centre in which the proprietor/s is / are partner either by the APSCSCL earlier or by any other undertaking of State or Central Government. The Firm will immediately inform to APSCSCL in case of any change in the situation any time here in after.

Further, I am authorized to sign the affidavit on behalf of M/s _____in my capacity as _____.

That the financial condition status of the firm is sound.

Above information is true to my knowledge and belief and is based on facts

(Signature with Seal of the Organization)

Name of the Authorized Signatory:

Name of the Bidding Organization:

Address of the Bidding Organization:

Date:

VC & MANAGING DIRECTOR

ANNEXURE 5 - BIDDER INFORMATION FORM

A. Contact Details of Authorized Signatory		
1	Name	
2	Address (as per any Govt. approved ID Card)	
3	Phone	
4	Email	
5	Relationship with Bidder	
6	Type of Firm	
7	Name, Address, Phone Nos. of the Proprietors of the Unit	
8	Registration Number - UAN / EM II	
B. Details of Constitution and financial capacity		
1	a) If owned by Proprietor, furnish full name and address	
2	b) If Partnership, give names and address of the Partners (enclose Deed).	
3	c) If Limited Company, give names and address of Directors and Managing Director (enclose Memorandum of Articles of Association), Balance Sheet, Profit and Loss for last three years	
C. Operational Capacity		
1	Year and Date of erection of the Unit	
2	Manufacturing capacity in 24 hours, specify in No. of Kgs	
3	Whether Printing Facility is available	
4	Is the unit working or idle at present	
D. Water and Power Supply Status		
1	Source of water supply, alternate source of water supply in the event of break down in the existing arrangements and storage capacity of water	
2	Electric supply details, such as, HT connection and any interruption of supply during the last one year	
3	Availability of Generator, if so, capacity and whether it is sufficient to run the unit without any interruption	
E. Storage Godowns and Other Infrastructure		
1	Details of storage capacity of godown	
2	Availability of Laboratory if any (furnish details)	
F. Bank Details		
1	Name of the Bank	

2	Name of the Branch	
3	Address of the Branch	
4	IFSC Code	
5	Account Number	
6	MICR No.	
7	SWIFT Code	

(Signature with Seal of the Organization)

Name of the Authorized Signatory:

Name of the Bidding Organization:

Address of the Bidding Organization:

Date:

VC & MANAGING DIRECTOR

ANNEXURE - 6

LIST OF DISTRICT WISE MLS POINTS IN ANDHRA PRADESH

1.SRIKAKULAM		2.VIZIANAGARAM	3.VISAKHAPATNAM
S.No	MLS POINT	MLS POINT	MLS POINT
1.	ICHAPURAM	1.VIZIANAGARAM-I	1.MARRIPALEM-I
2.	KANCHILI	2.VIZIANAGARAM-II	2.MARRIPALEM-II
3.	PALASA	3.BHOGAPURAM	3.RC.IV.SCINDIA
4.	TEKKALI	4.S.KOTA	4.ANAKAPALLI
5.	KOTABOMMALI	5.KOTHAVALASA	5.KASIMKOTA
6.	NARASANNAPET	6.CHEEPURUPALLI	6.PARAWADA
7.	JALUMURU	7.GAJAPATHINAGARAM	7.BHEEMILI
8.	SRIKAKULAM	8.PARVATHIPURAM	8.PENDURTHI
9.	AMADALAVALASA	9.THERLAM	9.PADMANABHAM
10.	SARUBUJJILI	10.BOBILI	10.RAVIKAMATHAM
11.	LAVERU	11.PACHIPENTA	11.CHODAVARAM
12.	PALAKONDA	12.MAKKUVA	12.DEVARAPALLY
13.	KOTHURU	13.KURUPAM(GCC)	13.K.KOTAPADU
14.	RAJAM	14.G.L.PURAM(GCC)	14.ROLUGUNTA
15.	REGIDIVALASA	15.SALURU(GCC)	15.KOTAURUTLA
16.	MELIAPUTTI		16.NATHAVARAM
17.	SEETHAMPETA		17.MADUGULA
18.	G.SIGADAM		18.NAKKAPALLI
			19.PAYAKARAOPETA
			20.ELAMANCHILI
			21.NARSIPATNAM
			22.ARAKUVALLEY(GCC)
			23.KASIPATNAM(GCC)
			24.PADERU(GCC)
			25.CHINTAPALLY(GCC)
			26.MUNCHINGPUT(GCC)
			27.PEDABAYALU(GCC)
			28.K.D.PETA(GCC)
			29.G.MADUGULA(GCC)

		30.G.K.VEEDHI (GCC)	
4. EAST GODAVARI		5.WEST GODAVARI	6.KRISHNA
S.No	MLS POINT	MLS POINT	MLS POINT
1.	KAKINADA	1.ELURU	1.MACHILIPATNA M
2.	VELANGI	2.GUNDUGOLANU	2.BANTUMILLI
3.	DIVILI	3.DHARMAJIGUDE M	3.AVANIGADDA
4.	MANDAPETA	4.TADEPALLIGUDE M	4.MOVVA
5.	P.GANNAVARAM	5.KAPAVARAM	5.GUDIVADA
6.	RAVULAPALEM	6.GOPALAPURAM	6.PAMARRU
7.	AMALAPURAM	7.J.R.GUDEM	7.KAIKALURU
8.	RAJAHMUNDRY	8.TANUKU	8.LABBIPET
9.	KORUKONDA	9.PENUMANTRA	9.MYLAVARAM
10.	JAGGAMPET	10.NARSAPURAM	10.KANCHIKACHE RLA
11.	PITHAPURAM	11.PALAKOL	11.NANDIGAMA
12.	GOLLAPROLU	12.UNDI	12.JAGGAIHPET
13.	TUNI	13.K.R.PURAM(GCC)	13.NIZIVID
14.	BICCAVOLU	14. KUKUNOOR	14.VISSANNAPET
15.	MUMMIDIVARAM		15.GANNAVARAM
16.	RAMPACHODAVARAM(GC C)		16.TIRUVURU
17.	ADDATEEGALA(GCC)		17.VUYYURU
18.	YELESWARAM(GCC)		
19.	DRAKSHARAMAM(ADDL.)		
20.	MAREDUMILLI(ADDL.) (GCC)		
21.	CHINTALLOOR		

7.GUNTUR		8.PRAKASAM	9.NELLORE
S.No	MLS POINT	MLS POINT	MLS POINT
1.	GUNTUR(URBAN)	1.ONGOLE	1.NELLORE
2.	GUNTUR (RURAL)	2.NAGULUPADU	2.INDUKURPET
3.	PRATHIPADU	3.CHIMAKURTHY	3.PODALAKUR
4.	MANGALAGIRI	4.ADDANKI	4.RAPUR
5.	TADIKONDA	5.MARCHANA	5.ATMAKUR
6.	SATTENAPALLY	6.CHIRALA	6.GUDUR
7.	PEDAKURAPADU	7.PARUCHUR	7.VAKADU
8.	ATCHAMPET	8.TANGUCHANA	8.NAIDUPET
9	RAJUPALEM	9.S.KONDA	9.SULLURPET
10.	TENALI	10.KANDUKUR	10.VENKATAGIRI
11.	DUGGIRALA	11.KANIGIRI	11.KAVALI
12.	PANNURU	12.PAMUR	12.KOVVUR
13.	BAPATLA	13.PODILI	13.BUCHIREDDYPALEM
14.	REPALLE	14.MUNDLAMUR	14.VINJAMUR
15	NARASARAOPET	15.DONAKONDA	15.UDAYAGIRI
16.	CHILAKALURIPET	16.MARKAPUR	
17.	VINUKONDA	17.Y.PALEM	
18.	GURAZALA	18.CUMBUM	
19.	PIDUGURALLA	19.GIDDALUR	
20.	MACHERLA		

10.CHITTOOR	11.KADAPA	12.ANANTHAPUR
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S.No	MLS POINT	MLS POINT	MLS POINT
1.	CHITTOOR	1.KADAPA	1.ANANTHAPUR
2.	G.D.NELLORE	2.KAMALAPURAM	2.SINGANAMALA
3.	PUTHALAPATTU	3.RAYACHOTI	3.TADIPATRI
4.	BANGARUPALEM	4.L.R.PALLI	4.YADIKI
5.	PUTCHANA	5.CHINNAMANDEM	5.GOOTY
6.	K.NAGAR	6.YERRAGUNTLA	6.GUNTAKAL
7.	NAGARI	7.PRODDACHANA	7.URAVAKONDA
8.	CHANDRAGIRI	8.CHENNURU	8.ANANTHAPUR(R)
9	PAKALA	9.JAMMALAMADUGU	9.DHARMAVARAM
10.	TIRUPATHI	10.MUDDANUR	10.C.K.PALLY
11.	SRIKALAHASTHI	11.PULIVENDLA	11.KAMBADUR
12.	SATYAVEDU	12.VEMPALLI	12.KALYANDURG
13.	PITCHACHANA	13.MYDUKUR	13.KANEKAL
14.	MADANAPALLE	14.BADVEL	14.RAYADURG
15	B.KOTHAKOTA	15.IDHOUT	15.MADAKASIRA
16.	THAMBALAPALLI	16.KODUR	16.KADIRI
17.	VOYALPAD	17.RAJAMPET	17.TANAKAL
18.	KALAKADA	18.VONTIMITTA	18.MUDIGUBBA
19.	PILER	19.PORUMAMILLA	19.O.D.CHERUVU
20.	ROMPICHERLA		20.HINDUPUR
21.	SODAM		21.GORANTLA
22.	PALAMANER		22.GANDLAPENTA
23.	PUNGANUR		23.PENUKONDA
24.	SANTIPURAM		24.BUKKAPATNAM
25.	V.KOTA		
26.	KUPPAM		
27.	PACHIKAPALLAM		
28.	KALIKIRI (ADDL.)		

13.KURNOOL

S.No	MLS POINT
1.	KURNOOL
2.	VELDURTHY

3.	DHONE
4.	PEAPULLY
5.	GUDUR
6.	NANDIKOTKUR
7.	NANDYAL
8.	SIRVEL
9	KOILKUNTLA
10.	BANAGANAPALLY
11.	ATMAKUR
12.	SRISAILAM
13.	ADONE
14.	ALUR
15	PATTIKONDA
16.	YAMMIGANUR
17.	ALLAGADDA(SWC)

ANNEXURE-7

A List of APSCSCL Officials in Head Office

SLNO	Head Office	Mobile No
1	Manager(PDS)	9100030430
2	Asst.Manager (Tech.)	7702003524

B List of APSCSCL Officials in Various Districts.

SLNO	DISTRICT	District Manager Mobile Number
1	Srikakulam	7702003549
2	Vizianagaram	7702003551
3	Visakhapatnam	7702003550
4	East Godavari	7702003535
5	West Godavari	7702003552
6	Krishna	7702003540
7	Guntur	7702003536
8	Prakasam	7702003546
9	Nellore	7702003544
10	Ananthapur	7702003532
11	Chittoor	7702003533
12	Kadapa	7702003534
13	Kurnool	7702003541

ANNEXURE 8

BID SUBMISSION LETTER

To,
VC & Managing Director
Andhra Pradesh State Civil Supplies Corporation Ltd.
 Head Office: 10-152/1,
 Sri Sai Towers, Bandar Road,
 Kanuru, Vijayawada - 520007

Bid Reference No: _____ Dated: _____

- 1) I/We, the undersigned have examined the RFP Document floated by Andhra Pradesh State Civil Supplies Corporation Ltd. vide Bid Reference No: _____ dated _____ including amendment/corrigendum No. _____, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to manufacture, supply and deliver the Non-Woven Carry Bags in conformity with the above referred document.
- 2) If our bid is accepted, we undertake to supply the Non-Woven Carry Bags in conformance to Annexure I of the above referred documents.
- 3) I/We undertake to the supply of the ordered quantity within time schedule fixed by APSCSCL to the designated locations and abide by all conditions set forth therein. We also do hereby undertake and assure that we shall supply the stocks as per specification
- 4) I/We further confirm that, if supply / purchase order is placed to firm, we shall provide performance security of required amount in an acceptable form for due performance of the contract.
- 5) I/We agree to keep our bid valid for acceptance as required in bid document or for subsequently extended period, if any, agreed to by us.
- 6) I/We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period.
- 7) I/We further confirm that, until a formal Suppliers' Agreement is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.
- 8) I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred bid enquiry.
- 9) We confirm that we do not stand deregistered / banned / blacklisted by any Govt. Authorities, in both individual and/or organization capacity
- 10) I/We confirm that we fully accept and agree to all the terms and conditions specified in above mentioned RFP document, including any and all amendment / addendums / corrigenda

(Signature with Seal of the Organization)

Name of the Authorized Signatory:

Name of the Bidding Organization:

Address of the Bidding Organization:

Date:

Note:

1. Firm/company shall use their own printed letter head for issuing this certificate
2. Acceptance shall be unconditional

ANNEXURE 9

APPLICATION FOR ENROLMENT AS SUPPLIER FOR SUPPLY OF 15 Kg NON
WOVEN CARRY BAGS TO APSCSCL

(NOTE: Form should be printed on the letter head of the firm, should be filled up in Capital letters and each page of the application form has to be signed by the authorized signatory)

1	Name of the Firm/Manufacturing Unit	
2	Registered Address	
3	Address of the Firm/Manufacturing Unit	
4	Phone No./e-mail ID	
5	Communication Address with contact details.	
6	Whether proprietary firm or partnership firm or limited company or Co-Operative Society. In case the partnership firm, the partnership deed along with, in case of firm or a company, MOA of company and the name & address of the proprietor / partner / Managing Director.	
7	Turn-over (supplying of Non Woven Carry Bags during the last three financial years - minimum turn over should not be less than Rs. 01.00 crore in a financial year for last three financial years) duly certified by the Chartered Accountant: 2017-18 2018-19 2019-20	
8	Audited balance sheet and P&L account for last three years 2017-18 2018-19 2019-20	
9	Current trade license details issued by the competent authority.	
10	PAN given by the IT Department (copy to be enclosed).	
11	Income tax returns last three years 2017-18 2018-19 2019-20	
12	GSTIN No.	
13	Copy of the Registration Certificate under GST	
14	Copy of the Registration Certificate if it is firm / Ltd. Company / Society.	

15	Affidavit duly notarized to the effect that the applicant or any of the partners or company was never black-listed or convicted by court of law.	
16	Import license issued by competent authority.	

I, hereby agree to abide by terms & conditions stipulated for enrolment as Supplier for Non Woven Carry Bags. The duly signed terms and conditions of RFP document for supply of 15 Kg Non Woven Carry Bags is enclosed to this application along with relevant documents.

Date:

Name & Signature of the

Place:

Address & Seal

CHECK LIST

A. Contact Details of Authorized Signatory		
1	Name of the firm/ Manufacturing Unit	
2	Address of the Firm/Manufacturing Unit (as per any Govt. approved ID Card)	
3	Phone	
4	Email	
5	Relationship with Bidder	
6	Type of Firm	
7	Name, Address, Phone Nos. of the Proprietors of the Unit	
8	Registration Number - UAN / EM II	
9	Whether proprietary firm or partnership firm or limited company or Co-Operative Society. In case the partnership firm, the partnership deed along with, in case of firm or a company, MOA of company and the name & address of the proprietor / partner / Managing Director.	
7	Turn-over (supplying of Non Woven Carry Bags during the last three financial years - minimum turn over should not be less than Rs. 01.00 crore in a financial year for last three financial years) duly certified by the Chartered Accountant: 2017-18 2018-19 2019-20	
8	Audited balance sheet and P&L account for last three years 2017-18 2018-19 2019-20	
9	Current trade license details issued by the competent authority.	
10	PAN given by the IT Department (copy to be enclosed).	
11	Income tax returns last three years 2017-18 2018-19 2019-20	
12	GSTIN No.	

13	Copy of the Registration Certificate under GST	
14	Copy of the Registration Certificate if it is firm / Ltd. Company / Society.	
15	Affidavit duly notarized to the effect that the applicant or any of the partners or company was never black-listed or convicted by court of law.	
16	Import license issued by competent authority.	
17	Copy of Udyog Aadhaar Memorandum (UAM) or Copy of Entrepreneur Memorandum-II (EM)	
B. Details of Constitution and financial capacity		
1	a) If owned by Proprietor, furnish full name and address	
2	b) If Partnership, give names and address of the Partners (enclose Deed).	
3	c) If Limited Company, give names and address of Directors and Managing Director (enclose Memorandum of Articles of Association), Balance Sheet, Profit and Loss for last three years	
C. Operational Capacity		
1	Year and Date of erection of the Unit	
2	Manufacturing capacity in 24 hours, specify in No. of Kgs	
3	Whether Printing Facility is available	
4	Is the unit working or idle at present	
D. Water and Power Supply Status		
1	Source of water supply, alternate source of water supply in the event of break down in the existing arrangements and storage capacity of water	
2	Electric supply details, such as, HT connection and any interruption of supply during the last one year	
3	Availability of Generator, if so, capacity and whether it is sufficient to run the unit without any interruption	
E. Storage Godowns and Other Infrastructure		
1	Details of storage capacity of godown	
2	Availability of Laboratory if any (furnish details)	
F. Bank Details		
1	Name of the Bank	
2	Name of the Branch	

3	Address of the Branch	
4	IFSC Code	
5	Account Number	
6	MICR No.	
7	SWIFT Code	